

27 April 1962

Central Courier System has:

24 hour coverage  
No Instructions or Information on Fubes  
SI Clearance requests in for 13 men, submitted approximately 5 Apr 1962  
Approximately 70 delivery points in New Building  
No Radios in cars

Meetings usually once per week between

Courier Chief, Dep. Courier Chief, Supervisors and Chief  
Courier [ ]

[ ] attends weekly meeting with [ ] Chief, Administ. Staff,  
Personnel Officer, Budget Officer

Present Courier Office strength: 75 people

57 Couriers  
6 Truck Drivers  
5 Mail Room  
3 Supp.  
1 Chief  
1 D/Chief  
1 Security  
1 Courier [ ] Chief

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